

NOTICE REGARDING CANCELLATION OF ADMISSION AND
REFUND OF FEES


Students who wish to cancel their admission are requested to send an application via email mentioning their full name, class and college form number. The email should be address to the Principal.

Students applying for refund of fees are requested to fill the claim form and send a photocopy of :

- 1) Cancelled Cheque – name of the student should be visible
- 2) Receipt of the Fees paid

Refund of Fee amount will be credited to your bank account after 45 days on receiving the claim form.

Date: 6th August, 2020


(Dr. (Sr.) Ananda Amritmahal)
Principal
PRINCIPAL SOPHIA COLLEGE
(AUTONOMOUS)

STUDENTS DETAILS TO CLAIM REFUND OF FEES:

NAME OF THE STUDENT:
(AS FILLED IN THE ADMISSION FORM)

PARENT NAME:

COURSE :
YEAR:

FEE RECEIPT NUMBER & DATE:
AMOUNT :
(PLEASE ATTACH A PHOTOCOPY OF THE FEE RECEIPT – MANDATORY)

DATE OF CANCELLATION OF ADMISSION:

BANK DETAILS : (PLEASE ATTACH A PHOTOCOPY OF THE CHEQUE – MANDATORY)

NAME OF THE BANK ACCOUNT HOLDER:
(STUDENTS BANK ACCOUNT ONLY)

NAME OF THE BANK:

BANK ACCOUNT NUMBER:

BRANCH:

IFSC CODE:

DATE: