

**Sophia College (Autonomous)**  
**Board of Studies in Sociology**

**AGENDA for the Meeting on 29th October, 2020**

**A meeting of the members of the Board of Studies in Sociology to be held on 29.03.2020 at 11.00 am in the Computer Lab 2.**

**The agenda for the meeting is as follows:**

- 1. To review the implementation of the changes suggested in the syllabi in the preceding meeting.**
- 2. To review the online system of examination conducted for Batch 2019-2020, during the Covid pandemic**
- 3. To discuss the online system of teaching which will be incorporated for the academic year of 2020-2021**
- 4. To discuss the examination pattern for Internal examination and the Sem end examination based the regulations determined by the institute, as per covid protocol**
- 5. Any other related matter with the permission of the chairperson**

Department of Sociology

Sophia College (Autonomous)

**MINUTES OF THE BOARD OF STUDIES MEETING**  
**DEPARTMENT OF SOCIOLOGY**

**Date of Meeting:** 29th October 2020

**Venue:** ZOOM Online

**Time:** 10 am to 1.00 pm

**Members Present-**

1. Dr. Perpetua Miranda (Chairperson, BOS)
2. Dr Anagha Tendulkar
3. Dr. M T Joseph
4. Dr. Ranu Jain
5. Dr. Shanti Seshadri
6. Mr. Joseph Pereira
7. Ms Gayatri Maniar
8. Dr. Vibhuti Patel

**I**

The chairperson of the BOS Dr. Perpetua Miranda welcomed the BOS members and the agenda of the meeting was stated.

- a. The Minutes of the previous meeting were read out by Dr. Perpetua Miranda. The Minutes were proposed by Dr. Ranu Jain and seconded by Dr Shanti Seshadri.
- b. Dr. P. Miranda informed the panel that the suggestions given by the BOS members with regard to the FYBA, SYBA and TYBA Sociology syllabi were incorporated in the current Semester.
- c. *Suggestions in the previous meeting were incorporated.*

**AGENDA II**

Dr. Perpetua Miranda explained to the BOS members that semester end examinations for the Batch of 2019-2020 was conducted online, due to the COVID pandemic. The examinations were conducted on Google Classroom, for 50 marks and consisted of multiple-choice questions, while being proctored by the supervisors on ZOOM.

### AGENDA III

The BOS were also informed that due to the ongoing pandemic, lectures were being conducted online via ZOOM. Teachers were given training on how to operate ZOOM.

Additionally, Google Classrooms were also being utilized for sharing notes with the students.

### AGENDA IV

The BOS members were also informed of the new examination patterns which would be undertaken for the students, as per the Covid protocols shared. All examinations would be conducted online. Internal assessments would be of 50 marks- which would comprise of a 25 marks test and a 25 mark project. The internal assessment test would be entirely multiple choice based, and the project instructions would be shared and submitted via Google classroom.

The Semester end exam was of 50 marks. For the TY students, the tests would be divided into two parts- a 30 mark multiple-choice test, given via Google Classroom and proctored through Zoom which would have to be submitted within 30 minutes. The remaining 20 marks would be based on short notes which the students would have to submit within the allotted time of 60 minutes.

For the FYs and SYs, their semester end examination would be entirely multiple choice based, for an allotted time for 60 minutes.

The BOS members approved of this format for internal and semester end examinations.

### AGENDA V

The BOS members were informed that this would be the final meeting being conducted by Dr. Perpetua Miranda, who would be retiring the following month.

The BOS Meeting ended with a vote of thanks from the Chairperson.