

## **BSc I.T. DEPARTMENT**

### **MINUTES OF THE B.O.S MEETING HELD ON 25/9/2024**

1. B.Sc. I. T Department welcomes the members of the BOS, Information Technology:

On 25<sup>th</sup> September, 2024 at 11:00 am, 13<sup>th</sup> online BOS meeting via zoom was conducted and all the members were welcomed by the course co-ordinator Ms. Rinjal Jain.

Following members were present for the meeting:

Dr. Ajay Barve  
Ms. Rinjal Jain  
Ms. Saqueba Mistry  
Ms. Ambreen Shaikh  
Mr. Gaurishankar Singh  
Ms. Sidranaaz Qazi  
Ms. Heena Malkani  
Mr. Sanjay Ranveer  
Mr. Kaushal Shah

2. To pass the minutes of the previous BOS Meeting held on 16/4/2024:  
The minutes of previous BOS Meeting which was held on 16/4/24 were passed by all the present BOS members.
3. For semester 3, the Co-ordinator presented all the documents of the co-curricular course on "ETHICAL HACKING & INTERNET SECURITY" which was conducted and completed in the month of August, 2024 i.e., List of students, course syllabus, duration, mode and the schedule of the course.
4. For semester 3, under the field project, students were given the outline of the report and were asked to visit any IT Firms/Banks/Government offices/Hospitals and create a report on the software used by them and submit the hardcopy as well as the softcopy of the report in the Google classroom.
5. For semester 4, under co-curricular course of 2 credits, students will be asked to complete an add on course under SWAYAM/participate/organize/volunteer for any college event or department activities.
6. For semester 4, under CEP Community Engagement Programme, students will be asked to organize/participate in E- waste drive, Beach clean drive or collaborate with an NGO to connect with elderly and underprivileged children/visit any school to provide assistance required etc.
7. The following Resolutions were proposed:
  - Resolved that the proposed Co-Curricular Course on "ETHICAL HACKING & INTERNET SECURITY" was conducted in the hybrid mode for 30 hours (2 credits) for SY students for Semester III, in compliance with NEP 2020, is hereby accepted and passed by all BOS members present at this meeting.  
Proposed by Ms. Rinjal Jain Seconded by Dr. Ajay Barve.

- Resolved that the proposed Field Project to visit any IT Firms/Banks/Government offices/Hospitals and create a report on the software used by them for SY students for Semester III, in compliance with NEP 2020, is hereby accepted and passed by all BOS members present at this meeting. Proposed by Mr. Kaushal Shah and Seconded by Ms. Heena Malkani.
- Resolved that the proposed Co-Curricular Course where students will be asked to complete an add on course under SWAYAM/participate/organize/volunteer for any college event or department activities for SY students for Semester IV, in compliance with NEP 2020, is hereby accepted and passed by all BOS members present at this meeting. Proposed by Mr. SanjayKumar Ranveer Seconded by Dr. Ajay Barve
- Resolved that the proposed Community Engagement Programme where students will be asked to organize/participate in E- waste drive, Beach clean drive, tree plantation drive, cancer aid drive or collaborate with an NGO to connect with elderly and underprivileged children/visit any school to provide assistance required etc. for Semester IV, in compliance with NEP 2020, is hereby accepted and passed by all BOS members present at this meeting. Proposed by Mr. Kaushal Shah and Seconded by Dr. Ajay Barve.

Rinjal Jain  
BSc IT Co-ordinator  
Sophia College (Autonomous)  
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**Approved by Chaiperson (HOD):**

**Approved by VC Nominee:**

