

**DEPARTMENT OF EDUCATION**  
**Sophia College (Empowered Autonomous), Mumbai 400026.**  
**MINUTES of the 12th Meeting of Education Board of Studies**

Minutes prepared by Ms. Sofia Edroos, Chairperson of the Education Board of Studies.

The 12th Meeting of the Board of Studies, Department of Education, Sophia College (Empowered Autonomous), was held on Monday, 15th April 2024, at 2.30 p.m., in the offline mode, in Computer Lab 3, Sophia College Campus.

The Chairperson extended a warm welcome to all the Members of the Board of Studies. Members present: Seven members were present, for the 12th Education BoS Meeting: Chairperson Ms. Sofia Edroos; the VC Nominee, Prof. Dr. Savita Sable; the Subject Experts Prof. Dr. Vini Sebastian and Dr Hema Bhadawkar; the Industry/Corporate Representative Mrs Dipti Ajgaonkar; Meritorious Alumnus Ms. Tanashri Shivalkar and Special Invitee, Former HOD - Education Department, Dr. Andrea Coutinho.

Members absent: NIL

The Agenda of the 12th BoS Meeting, the Minutes of the 11th BoS Meeting and the proposed SYBA Education Syllabus (NEP 2020) for Semester III and Semester IV and Open Electives Syllabus for Semester III and Semester IV, were previously emailed to the BoS Members. At the outset, the Chairperson informed the BoS members that the new NEP 2020 FYBA Semester I and Semester II Curriculum were successfully implemented by the Department of Education, in the academic year 2023-2024 and thus we are moving forward with SYBA Education and Open Electives Syllabus (NEP 2020) for Semester III and Semester IV.

**1. Passing of the Minutes of the Online Eleventh BoS Meeting (9th November 2023)** The Minutes of the 11th Meeting of the Education BoS, held on Thursday, 9th November 2023, were presented as soft copies to individual members for reading and was also emailed to them.

**The Minutes of the 11th Meeting were proposed to be passed** by Dr. Vini Sebastian and seconded by Dr. Savita Sable. The Chairperson thanked the BoS Members for passing the Minutes of the 11th Education BoS Meeting.

**2. Approval of Semester-III and IV SYBA Education Syllabus, as per NEP 2020:** The Chairperson displayed the SYBA Education MINOR Syllabus for Semester-III and IV and brought the attention of the BoS members, to the alignment of the 10 PSOs (Program Specific Outcomes) with the Graduate Attributes, as envisaged by the Department of Education, from June 2023 to May 2026 (as Education MINOR will be studied for 6 semesters of the 4-year graduation program. The Chairperson explained the NEP 2020 SYBA Education MINOR Syllabus, for the Semester III and IV.

The SYBA Education MINOR Course Semester-III and IV has 4 units and 4 credits per semester (1 credit = 15 hours). 15 weeks of instruction and continuous assessment, will be followed by the written semester-end-exam of 2 hours duration, in October 2024 and March 2025.

Each unit has one Course Objective which is aligned with two Course Outcomes, that will be clearly linked to the intended learning outcomes and question items to be framed in the Continuous Assessment and the Summative Assessment. The 4 credits per semester will be added to the ABC (Academic Bank of Credits). The Chairperson informed the BoS members that she had explained to the SYBA Education students how the Course Outcomes are transparently evident in the question paper as per Revised Blooms Taxonomy.

**RESOLUTION (1):** The BoS Members approved and passed the new designed Syllabus for the SYBA Education Course (Semester-III and IV), as per NEP 2020.

**3. To Approve and Pass the Assessment Pattern of SYBA Education courses.**

According to the minutes of the Heads of Department Examination Meeting chaired by the Controller of Examinations, the Assessment Pattern of the SY UG courses has a Continuous Assessment of 50 marks and a Summative Assessment of 50 marks. The Continuous Assessment includes a written test of 25 marks and an assignment of 25 marks. The Summative Assessment is a written test of 50 marks. All four units of the syllabus must be given equal weightage in the Summative Assessment. The student must get a minimum of 40 marks out of 100 marks to be declared successful in the course. It is single head of passing.

4. If the student is Absent for the **Continuous Assessment** OR the Summative Assessment with a valid reason, she can reappear for the Assessment as Additional Exam. Whereas, if the student is Absent for the **Continuous Assessment** OR the Summative Assessment without a valid reason, she will have to appear for a 100-mark ATKT examination in January 2025(odd semester) and in June 2025 (even semester).

**RESOLUTION (2):** The BoS Members approved and passed the Assessment Pattern of SYBA Education MINOR courses.

**5. To Approve and Pass the Revised Assessment Pattern of 50:50 for SYBA Education, for implementation in the Academic Year 2024-2025.** The Chairperson requested the BoS members to approve and pass the Revised Assessment Pattern of 50:50, for SYBA Education, for implementation in the Academic Year 2024-2025, by Sophia College (Autonomous).

**RESOLUTION (3):** The BoS Members approved and passed the Revised Assessment Pattern of 50:50, for SYBA Education for the implementation in Academic Year 2024-2025.

**6. Approval of Semester-III and IV SYBA and SYBSc Open Elective Syllabus, as per NEP 2020:** The Chairperson displayed the SYBA and SYBSc Open Electives Syllabus for Semester-III and IV. The Chairperson explained the NEP 2020 SYBA and SYBSc Open Electives Syllabus, for the Semester III and IV.

The SYBA and SYBSc Open Electives Semester-III and IV has 1 unit each and 2 credits per semester (1 credit = 15 hours). 2 lectures per week and 30 lectures per semester, will be followed by continuous internal assessment of 50 marks, in October 2024 and March 2025. The 2 credits per semester will be added to the ABC (Academic Bank of Credits). The Chairperson informed the BoS members that she had explained to the SYBA and SYBSc Open Electives students how the Course Outcomes are transparently evident in the assignment as per Revised Blooms Taxonomy.

**RESOLUTION (1):** The BoS Members approved and passed the new designed Syllabus for the SYBA and SYBSc Open Electives Course (Semester-III and IV), as per NEP 2020.

**7. To authorize the Chairperson BoS to modify/tweak the SYBA Education MINOR NEP Semester-III and Semester-IV Syllabus, (if needed) as per the revised (if at all) NEP norms, as adopted by Sophia College (Empowered Autonomous).** The Chairperson requested the BoS members to authorize the Chairperson to modify the SYBA Education MINOR NEP Semester-III and Semester-IV Syllabus, according to the NEP Curriculum institutional norms adopted by Sophia College (Empowered Autonomous).

**RESOLUTION (4):** The BoS Members authorized the Chairperson BoS to modify/tweak the Syllabus (if needed) as per revised (if at all) NEP norms, as adopted by Sophia College (Empowered Autonomous).

No other matter was brought before BoS members, with the permission of the Chair. The Meeting ended with a Vote of Thanks by the Chairperson.



Ms. Sofia Edroos.

Chairperson, BA Education Board of Studies

Department of Education, Sophia College (Empowered Autonomous) Mumbai,  
Maharashtra 400026.