

9<sup>TH</sup> OCTOBER 2020

Dear Students

This is to inform you that we are unable to begin with the online classes as planned from Mid - October as the FYJC admission process is stalled. However we are wanting to start with the eligibility procedure for those who have confirmed their admission at Sophia College and have paid the fees.

You are required to prepare the deed of undertaking as per the format attached and keep all the documents ready ( EXCEPT POINT 1 )\* as given below-

**1. APPLICATION FOR ELIGIBILITY (PRESCRIBED FORM FROM HSC BOARD TO BE COLLECTED FROM COLLEGE ADMIN OFFICE IN THE FIRST WEEK OF NOVEMBER 2020)**

2. DEED OF UNDERTAKING ON RS. 100 STAMP PAPER

3. ORIGINAL MIGRATION CERTIFICATE

4. STD X PASSING CERTIFICATE ( PHOTOCOPY )

5. STD X MARKSHEET ( PHOTOCOPY)

6. SCHOOL LEAVING CERTIFICATE ( PHOTOCOPY)

7. ONE PASSPORT SIZE COLOUR PHOTOGRAPH

8. ELIGIBILITY FEES RS. 500 approximately ( TO BE PAID WHILE SUBMITTING THE DOCUMENTS IN THE COLLEGE )

\* The prescribed form will be given to you when you come to submit all the documents in the first week of November 2020

Please visit the college in the first week of November 2020 between 9am and 12 noon (on Tuesday or Thursday or Friday only) to submit the documents.

Thank You

Yours Sincerely

Sr. Annie Peter

VP,JR.COLLEGE