



SOPHIA COLLEGE (AUTONOMOUS)

GUIDELINES ON FORM FILLING FOR APPLICANTS TO THE FIRST YEAR POST GRADUATE DEGREE PROGRAMME M.Sc. (Analytical Chemistry/Microbiology and Life Sciences)/ M.A. (GENDER STUDIES)

Admissions are open to all the eligible student for the Post graduate courses. Students seeking admission to the above courses are requested to fill in the online admission form, from **24th May, 2022 onwards until 20th June, 2022.**

Kindly read the instructions and use the following link for filling the form
<https://enrollonline.co.in/Registration/Apply/SCWM>

A. DOCUMENTS REQUIRED

The following documents need to be scanned and soft copies kept ready for the online registration process.

1. Recent (not more than six months old) passport size photograph of the candidate, against a white background; Maximum file size of the photo: 40 KB; file format: JPG only (no other variation will be accepted)
2. Undergraduate degree Marksheets (Sem I to Sem VI or Sem V whichever is latest)
3. Scanned copy of student applicant's signature; maximum file size: 20 KB
4. Scanned copy of any official document as proof of religion for Christian Minority students
5. Additional Documents will be needed by students from other Universities. E.g., Migration Certificate required for submission after fee payment if you belong to

University outside Mumbai. Till then your admission formalities will be considered as provisional. Please ensure that you apply for these documents from your Institutes.

B. Courses offered and selection criterion

Depending on your choice of stream:

M. Sc Microbiology (Aided)	10 seats	selection by Merit, entrance test, and personal interview
M. Sc Life Sciences (Aided) Neurobiology: Specialization (Semester 3 & 4)	10 seats	selection by Merit, entrance test, and personal interview
M. Sc Analytical Chemistry (Un-aided)	10 seats	selection by Merit and personal interview
MA in Gender Studies (Un-aided)	24 seats	Selection by Interview

Admission is open to both male and female candidates. Students from any stream can apply for admission to M.A. in Gender Studies.

C. POINTS TO REMEMBER WHILE FILLING THE APPLICATION FORM FOR PG ADMISSION

- A red asterisk (*) in any field denotes that it is compulsory for you to provide the information; it cannot be left blank. You cannot move to the next section of the form if you do not provide this information.

It is highly recommended that PC or Laptop be used for the Form filling.

If students are applying to more than one subject, they must register separately for each subject

Personal Details:

- Please enter your Name and Surname exactly as it appears in the Marksheet.
- Guardian's Name can be the same as your parent provided you are staying with him/her. Students residing outside Mumbai must enter the name of a person residing in the city, who will be their local guardian, as and when the college reopens for regular classes.
- Students who do not have a Last Name/Surname please put a dot (.) in that field.

- If you do not have an Aadhaar registration, please type 1, twelve times (111111111111) as your Aadhaar Number.
- Only students belonging to the CHRISTIAN MINORITY should click on the Minority tab
- **Last Qualifying Exam Details** refers to your Undergraduate exam details (Semester V or Semester VI) whichever is last.
- When you select “Last Exam Name” a list will appear to your right. Kindly put the total marks obtained in each Semester.

D. UNDERTAKING / DECLARATION

When you download the final report of the completed form, you will find an Undertaking/Declaration form, the format of which has been given by the University of Mumbai. It is mandatory to print and fill up this form, and sign as required. Please scan the entire form and keep a copy ready for upload. If you are unable to print the form, then the entire declaration must be written legibly and word-for-word by hand, with a pen, on a lined sheet of paper, signed, scanned and uploaded when required.

Details of when to upload the form will be provided once you are granted provisional admission and your name appears on the Merit List.

- In case of any technical problems, please send an e-mail to the respective department **with the Subject Line: PG ADMISSION**

<u>Department</u>	<u>Email address</u>
Life Science - Neurobiology	lifesciencepgadmissions@gmail.com
Analytical Chemistry	lynelle.jeysus@sophiacollege.edu.in
Microbiology	mscmicrobiology22@gmail.com
MA IN GENDER STUDIES	admission2022@sophiacollege.edu.in

- ***Sophia College (Autonomous) retains the right to reject any application for providing incomplete and/or incorrect information.***