



Sophia College for Women  
Empowered Autonomous

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An Institution of  
the Society for the Higher Education  
of Women in India

## Community Work and Extension Policy

1.	Administrative Policy Number (APN): SCWAPN/09	<b>Functional Area:</b> All community engagement and extension programmes and activities undertaken by the institution
2.	Brief Description of the Policy:	<b>Purpose:</b> to foster mutually beneficial relationships between the institution and its surrounding communities. <b>Audience:</b> Community
3.	Policy Applies to:	All stakeholders
4.	Effective from the Date:	15 <sup>th</sup> November 2019
5.	Approved by:	College Development Committee (CDC)
6.	Responsible Authority	NSS Programme Officer
7.	Superseding Authority	Principal
8.	Last Reviewed/ Updated:	New policy
9.	Reason for the policy	to integrate the institution into its local community, address societal needs
10.	References for the policy	UGC/ NAAC/ University of Mumbai

### Introduction:

Sophia college caters to inculcate among its stakeholders a sense of belongingness and commitment to the local community and its needs. For this purpose it has designed various clubs and platforms such as NSS, SSRI and Rotaract etc.

The **Rotaract Club** of Sophia College for Women is an international dynamic youth organization. Their dedicated team and members collaborate on impactful events, encouraging

personal and professional growth in a supportive environment. It is focused on nurturing leadership, responsible citizenship, ethical business standards, fellowship and global peace.

**Students' Social Reform Initiative** club of Sophia is a space where freedom of expression and

choice is welcomed. It hosts Charcha discussions, book readings, film screenings and much more to amplify voices that are marginalised. The process of learning, unlearning and relearning is emphasized. Intersectionality plays a pivotal role in our attempt to turn ideas into practice. SSRI provides a place for it's members to empower each other, to start a conversation and change.

**Sophia Queer Collective** is a community organization created by and for LGBTQIA+ individuals to welcome and affirming space for people of heterogenous nature and empower the vibrant diversity the LGBTQIA+ community.

The college's **National Service Scheme (NSS)** unit serves as a bridge between Sophia College for Women and the surrounding society, aiming to enhance community development through innovative initiatives. Led by the NSS Programme Officer, students participate in various social upliftment activities to address identified community needs, collaborating with local organizations and individuals. This extension activity policy focuses on raising awareness, sharing institutional resources, and fostering partnerships with the community, creating an integrated approach that benefits both the institution and society. Through outreach programmes, students engage in experiential learning, community service, and reflective practices, strengthening their sense of responsibility and contributing to sustainable community development in partnership with local communities.

**Vision:** Empowering Sophia College for Women to be a catalyst for holistic community development and social change through innovative outreach initiatives and collaborative partnerships.

**Mission:** To engage students in meaningful social upliftment activities, guided by the NSS Programme Officer, to address identified community needs and foster sustainable development in partnership with local organizations and individuals.



### Objectives:

- Facilitate Experiential Learning
- Address Societal Needs through Collaboration
- Promote Awareness and Understanding
- Empower Student Leadership and Engagement
- Evaluate Impact and Continuous Improvement

### Code of Conduct:

- Coordination: The NSS Extension and Outreach Committee will centrally coordinate all extension and outreach projects.
- Committee Composition: The committee will consist of the coordinator, a representative from each academic unit, the NSS Programme Officer, a committee member, and two student representatives.
- Planning: Extension activities for each department will be included in the department's annual plan, with planning beginning well in advance.
- Recognition: Departments involved in the highest number of activities during a semester will be acknowledged and appreciated.

### General Provisions:

- Ensure active participation of all students in extension and outreach activities to instill a culture of service.
- Foster societal development through college-led extension initiatives.
- Prioritize support for marginalized communities, including tribal and economically disadvantaged groups.
- Provide special attention to the needs of the elderly during service offerings.
- Encourage teaching staff to engage in community service alongside academic responsibilities.

*A.P. Pahl*

**IQAC Coordinator**

Coordinator  
IQAC  
Sophia College



*Sharda P. Kulkarni*

**Principal**

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