Sophia College for Women
Empowered Autonomous

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An Institution of
the Society for the Higher Education
of Women in India

Anti- Plagiarism Policy

1	Administrative Policy Number (APN): SCWAPN/05	**Functional Area:** Student Support and Progression Policy Management.
2	Brief description of the policy:	Purpose: To ensure academic integrity by defining clear guidelines and consequences for originality in scholarly work Audience: Staff and Students
3	Policy applies to:	All academic, administrative and managerial processes in the organization.
4	Effective from date:	26th November, 2018
5	Approved by:	College Development Committee (CDC)
6	Responsible Authority:	IQAC coordinator
7	Superseding Authority:	Principal
8	Last reviewed / Updated:	New Policy
9	Reason for the policy:	Maintaining academic integrity and fostering a culture of scholarly honesty and intellectual rigor within the educational institution.
10	References for the policy:	UGC/ NAAC/ University of Mumbai anti-plagiarism-policy.pdf (sophiacollegemumbai.com)

EMPOWERING WOMEN TO EXCELLENCE

Introduction

At our institution, academic integrity is paramount to fostering a culture of learning and scholarship. As such, we are committed to upholding the highest standards of honesty, originality, and ethical conduct in all academic endeavors. Our Anti-Plagiarism Policy serves as a cornerstone of this commitment, aiming to safeguard the integrity of scholarly work, uphold the rights of creators, and promote a culture of academic honesty and accountability.

Objectives

- Raise Awareness: Educate students, faculty, and staff about the concept of plagiarism, its various forms, and the importance of academic integrity in scholarly work.
- Establish Guidelines: Provide clear and comprehensive guidelines for proper citation practices, referencing conventions, and the use of sources to ensure that all academic work meets ethical standards.
- Prevent Plagiarism: Implement proactive measures, such as plagiarism detection software and educational initiatives, to deter and prevent instances of plagiarism before they occur.
- Enforce Consequences: Define procedures and consequences for addressing confirmed cases of plagiarism, ensuring that appropriate disciplinary actions are taken to uphold academic integrity and maintain the credibility of our institution's academic standards.

POLICY DETAILS

Sophia College uses "Turnitin Similarity Checker" as the in-house plagiarism detection software. This is to ensure that documents such as thesis, dissertation, reports, publications etc are free of plagiarism at the time of their submission. It is mandatory to submit the report of plagiarism check, as appropriate. The Sophia College Research policy on plagiarism is rigid and it mandates a resubmission of the entire work if established as a plagiarized submission.

As an autonomous college affiliated to university of Mumbai, the institution would continue with the plagiarism policy adopted by the university of Mumbai with reference to the affixed circular and revisions thereof with due respect to decisions and regulations implemented by the research and development cell of the college.

IQAC Coordinator

Coordinator
IQAC
Sophia College

Principal

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