



Office of the Principal

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**AUTONOMOUS**

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An Institution of  
the Society for the Higher Education  
of Women in India

### Action taken report for the IQAC meeting held on 19th April 2024

Agenda Proposed	Action taken
To conduct the Academic audit for the year 2022-2023	Academic audit for the Academic year 2022-2023 was held on 29th and 30th April 2024, 29th April for Arts and 30th April for Science.
To conduct the examination audit for the Academic year 2022-2023 and 2023-24	Examination audit for the academic year 2022-23 and 2023-24 was conducted on 30th April 2024
To conduct Green audit	This will be done in the near future
To conduct a disaster management/fire drill	This will be done in the near future
To conduct an Administrative audit	This will be done soon
To submit IIQA	IIQA was submitted on 23rd April 2024. DVV began after that, all the queries were sorted out, and the IIQA was accepted on 15th July 2024.
To submit the SSR report by 10th of June	It is in progress and will be submitted tentatively by the end of August 2024.

**Apart from the above, following activities were done in the academic year 2023-24 and were discussed in the meeting**

1. The major events organized by the programme committee were
  - a RUSA-supported workshop, “Empowering Educators: AI Workshop for Academics” held on 30th November 2023 for which the resource person was Fr. Sabu Thomas, Assistant Professor, Sacred Heart College, Kochi,

- a Research Colloquium organized in association with the Research and Development Cell on 1st December 2023 where recipients of RUSA research projects and in-house research grants presented their work, and
  - a RUSA-supported faculty development workshop, “Designing and Developing Learner Centric 4-Quadrant E-content” held on 25th January 2024 for which the Resource Person was Mr Mandar Bhanushe, CEED Coordinator, University of Mumbai, Kalina. This was organized to equip senior college staff members for designing learner-centric e-content.
2. Documentation - Google forms and Excel sheets to collect data for the AQAR and surveys were revised for the Academic year 2023-24 and new Google classrooms for teachers and Heads of the department were created. AQAR 2022-23 was submitted and the college participated in the India Today, NIRF and the Week rankings. Meetings were held regularly.
  3. Washrooms that are friendly to LGBTQ and physically disabled people were constructed.

*A.P. Patil*

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**Dr. Anagha Tendulkar Patil**  
Principal, Sophia College for Women  
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