

SOPHIA COLLEGE (AUTONOMOUS)
MINUTES OF THE ONLINE BOARD OF STUDIES (MICROBIOLOGY) MEETING
HELD ON 16TH APRIL 2022.

Platform- ZOOM

Time: 2.00 p.m. onwards

Board of Studies (composition)

Sr no.	Name	Designation
1.	Dr Anuradha Pendse	Vice Chancellor's nominee
2.	Dr. Vikrant Bhor	Expert from non-parent University (ICMR- NIRRH)
3.	Dr. (Ms) Annamma Odaneth	Expert from non-parent University (ICT Matunga) (GRANTED LEAVE OF ABSENCE)
4.	Dr Girish Mahajan	Industry expert
5.	Ms. Martina Gomes	Meritorious alumni

Staff Members -

Sr. No.	Name	Designation
1.	Dr. (Ms) Arjumanara Surti	Chairperson and Head, Department of Microbiology Associate Professor
2.	Dr. (Ms) Rajbinder Kaur Dehiya	Associate Professor
3.	Ms. Shraddha Prabhu	Assistant Professor
4.	Mr. Vijay Vig	Assistant Professor
5.	Ms Ayesha Shaikh	Assistant Professor
6.	Ms. Waheedunnisa Chaudri	Assistant Professor
7.	Ms. Rosephil Coutinho	Assistant Professor

AGENDA:

1. Welcome and reading out the minutes of the previous BOS meeting
2. To show the modifications / changes done in the SYBSc syllabus as per the suggestions given by the BOS members in the previous meeting.
3. To discuss the reshuffling of papers between MSc-I and MSc-II
4. To discuss the add-on courses

PROCEEDINGS:

Dr. A. Surti welcomed the BOS members

Agenda 1- Dr. A. Surti read out the minutes of the previous BOS meeting held on 29th January 2022. The minutes were passed by the BOS members.

Proposed by Ms Martina Gomes
Seconded by Dr. Vikrant Bhor

Agenda 2- The suggestions given by the BOS members in the previous meeting were incorporated in the SYBSc syllabus and it was approved for implementation from the academic year 2022-23.

Proposed by Dr. Anuradha Pendse
Seconded by Dr Girish Mahajan

Agenda 3 - Reshuffling of the papers between MSc-I and MSc-II was presented and passed.

Proposed by Dr. Vikrant Bhor
Seconded by Ms Martina Gomes

Dr. Vikrant Bhor enquired whether both papers i.e. SMSMCB204 (Tools and techniques: Research methodology) and SMSMCB404 (Biomolecular Analysis) include techniques - Dr Surti clarified that one paper covers technique and the other the research methodology.

Dr. Anuradha Pendse enquired whether the research project is over and above the theory papers Dr. Surti replied that the research proposal and dissertation is a part of the practical syllabus.

Agenda 4 – One Credit add-on courses - Dr. Surti informed the BOS members that two add-on courses were offered by the Department. 1. Scientific writing in collaboration with the Department of Life Science. Dr. Rajbinder Kaur informed that Twenty six students completed the course. The course consisted of online sessions and graded assignments. 2. Add-on course on Clinical Research. Forty students completed the course.

Ms Martina Gomes enquired whether the course is open to outside students and also that Clinical research being a specialized topic should target M.Sc students. Dr Surti replied that since this was a pilot batch, she wanted the students to have an exposure to the topic. The courses were open for students of other institutions, however this time all applicants were in-house students. Dr. Vikrant Bhor wanted to know whether there would be a common assessment tool for the students across classes. Dr Surti informed that four sets of Multiple Choice Questions (MCQs) papers would be set to evaluate the students across classes.

Both the Add on courses were ratified.

No other matter was discussed. Dr. Surti thanked the BOS members.

Minutes prepared by- Mr. Vijay Vig and Dr. Rajbinder Kaur Dehiya

**DEPARTMENT OF MICROBIOLOGY
SOPHIA COLLEGE (AUTONOMOUS) MUMBAI**




RESOLUTION FOR APPROVAL OF CHANGE IN SYLLABUS

The Board of Studies in Microbiology, SOPHIA COLLEGE (Autonomous) approved



1. The revised SYBSc syllabus was passed and will be implemented from the academic year 2023-24.
2. The reshuffling of the MSc Part 1 and Part 2 papers.
3. The ratification of both the Add-on courses.

BOARD OF STUDIES

DEPARTMENT OF MICROBIOLOGY

Representation	Name	Affiliation	Signature
Chairperson: Head of the Department	Dr.(Ms).Arjumanara Surti	Associate Professor and Head, Chairperson Sophia College	
Department faculty members	Dr. (Ms) Rajbinder Kaur Dehiya	Associate Professor, Sophia College	
	Ms. Shraddha Prabhu	Assistant Professor, Sophia College	

	Ms. Jyoti Mantri	Associate Professor, Sophia College	<i>J Mantri</i>
	Mr. Vijay Vig	Assistant Professor, Sophia College	<i>Vijay</i>
	Ms Ayesha Shaikh	Ad-hoc appointment	<i>Ayesha Shaikh</i>
	Ms. Waheedunnisa Chaudri	Ad-hoc appointment	<i>W Chaudri</i>
	Ms. Rosephil Coutinho	Ad-hoc appointment	<i>R Coutinho</i>
Vice Chancellor's nominee	Dr Anuradha Pendse	Associate Professor and Head, Department of Microbiology, Wilson College.	<u>A.S. Pendse</u>

Expert from non-parent University	Dr. Vikrant Bhor	Scientist E and Head, Department of Molecular Immunology and Microbiology, ICMR- NIRRH.	
Expert from non-parent University	Dr. (Ms) Annamma Odaneth	Associate Professor, DBT-ICT Centre for Energy Biosciences. Institute of Chemical Technology.	
Industry expert	Dr Girish Mahajan	Vice President, HiMedia Private Limited.	
Meritorious alumni	Ms. Martina Gomes	Head of Regulatory Affairs, Bayer India.	