

Sophia College (Autonomous), Mumbai

Information on Additional Credits

With the Autonomous status acquired in the academic year 2018 – 2019, many new initiatives were started in order to facilitate holistic development of students. This is also embedded in the Vision, Mission and College Goals. For students to explore their full potential, the concept of additional credits besides the mandatory academic credits was set forth.

These Additional Credits are broadly divided into three categories:

- 1) Value Added Course (VAC)
- 2) Extra-Curricular Credits (ECC)
- 3) Social Outreach Credits (SOC)

The specific details of each category are as follows:

Value Added Credits (VAC)

1. Online courses offered from all recognized platforms as well as Swayam, Sophia Women's Centre Courses and Sophia Add on courses offered by various departments are valid.
2. In order to claim for the credits earned from any such course, its number of credits and learning hours must be supported by an Authentic Certificate of completion.
3. The credit for VAC is given for the successful completion of a course and is not dependent on the grades obtained.

Extra Curricular Credit (ECC)

This credit has to be earned by active participation in various Extra-Curricular Activities. The activities that could be considered for ECC are as follows:

- Active contribution in Placement Cell
- Active contribution in E - cell
- Active participation in Departmental Activities/events
- Active participation as Organizing committee members
- Active participation in events like sports/intercollegiate events etc.

Active participation as a CUC member, contingent member and/ or Club secretary will be eligible for ECC. Such participation claimed for ECC will have to be verified by the Dean of students and CUC In-Charge/ Club secretary as per the case.

All claimed hours of work towards ECC involving departmental activities must be recorded by the student and these will be verified by the committee from the information submitted by the concerned department.

Social Outreach Credits (SOC)

This credit has to be earned by active participation in various Social Outreach Activities. The activities that could be considered for SOC are as follows:

- Volunteering work for a registered NGO
- Charity program initiated by the society/trust, neighborhood locality
- Online social service offered through a genuine platform for social cause
- Internships done through registered agencies that work for social awareness
- Extra hours under NSS only after completion of mandatory 240 hours of two years
- Over and above the requirement of Internal Assessment/EXSP/EXAP for the social component, provided such is authenticated by the concerned authority in writing

It should be noted that outreach activities done under NSS mandatory hours or done as a part of social component of EXSP/EXAP/Internal Assessment will not be considered for SOC.

All hours which are claimed under SOC must be supported by an Authentic Certificate or Letter on the concerned Institution's letterhead, duly signed.

Points to remember:

- Certificates for all the categories should be carefully preserved by the students as they will have to be presented at the time of verification of number of hours and the credits claimed.
- Students must ensure that they receive some official document mentioning number of hours and/or number of credits, after completion of any activity or course that they would like to get benefit of, under the additional credits.

- The credentials for all the additional credits earned over the three years will be given after the completion of Semester VI. However, students must update the entries of various activities regularly in the spreadsheet provided for maintaining the record; via this link
<https://docs.google.com/spreadsheets/d/1FeoK9Nw9qgpmWLHgTANCKtzFEIQrLPU2gCBLkw-aRU4/edit?usp=sharing>
- Students will be required to share this updated spreadsheet with addon.credits@sophiacollege.edu.in as and when notified.
- Any queries related to the Additional Credits could be addressed to the email id: addon.credits@sophiacollege.edu.in
- Any queries specific to Swayam and Add on Courses could be addressed to the email id: swayammentorsophia@gmail.com
- Details regarding year of study, faculty and complete details of the activity regarding which the query has been sought should be mentioned in the email.